

Did You Know? Transition Coordinators

Did you know that Transition Coordinators (TCs) assist Soldier Readiness Unit (SRU) Soldiers with career and education goals according to their selected career path? The TC focuses on the career domain of the Soldier's Comprehensive Recovery Plan (CRP).

Who is the Transition Coordinator (TC)?

The Transition Coordinator (TC) is a member of the SRU Cadre who integrates Career and Education Readiness (CER) activities for all eligible SRU Soldiers. The TC's role is to manage the unit CER program and ensure all eligible Soldiers engage in activities according to their transition track and career goals.

What are the TC's responsibilities?

The TC's responsibilities include:

- Supporting work site opportunities on and off the installation
- Providing access and referrals to Army education counselors, Veterans Affairs (VA) and Veterans Readiness and Employment (VR&E) counselors, Disabled Veterans Outreach Program (DVOP) coordinators, Local Veterans Employment Representatives (LVER) and other government and community support organizations.

- Coordinating and working closely with Occupational Therapist (OT) and other SRU staff to select appropriate CER activities aligned with the Soldier's CRP track, anticipated final medical disposition and career goals
- Assisting the Soldier in developing and refining their CER plan

How does the TC help SRU Soldiers?

The TC helps SRU Soldiers with CER activities according to the Soldier's career and education goals such as:

- Internships
- Training
- Remain in the Army Work Assignments (RIAWA)
- Education programs (including bachelor's and master's degree programs)

After the initial meeting, when does the TC meet with Soldiers?

The TC is available to meet with Soldiers by walk-in or by appointment. Soldiers should ask their TCs how often they should follow up.

What is the difference between a Transition Coordinator and a Career Counselor?

The Transition Coordinator is a civilian that focuses primarily on post-Army career paths. The Career Counselor is a Soldier that provides Army-specific career counseling and reenlistment opportunities throughout a Soldier's military career.

Who is the TC for my SRU?

If you are unsure who your Transition Coordinator is, contact your Squad Leader. Each SRU has two TCs.

How does the TC help with in-processing?

During in-processing, the TC:

- Meets with each Soldier during the first 30 days and explains the CER process
- Advises Soldiers on the opportunities and benefits of the CER program
- Refers Soldiers to necessary career resources
- Refers Soldiers to Transition/CER support networks such as Veterans Readiness and Employment (VR&E), Operation Warfighter (OWF) and other federal and non-federal career services

What career paths are available?

Career paths include:

- Employment
- Education
- Technical Training
- Entrepreneurship
- Remain in the Army, in the same or different Military Occupational Specialty (MOS)

How does the TC help with internships?

For internships, the TC will:

- Set expectations with Cadre regarding the purpose of internships
- Provide periodic reports to the Commander on internship participation rate
- Work directly with the Soldier to identify internship interests, coordinate placement and complete required paperwork
- Coordinate resume completion with the Army Transition Assistance Program (TAP) or other certified résumé-writing workshop
- Collaborate with the Occupational Therapist (OT) to understand Soldier's CER eligibility, worksite limitations, work development and progress.
- Communicate worksite concerns, address and resolve performance issues and share monthly evaluations with the Squad Leader.

What are some examples of CER Activities?

Some activities are required for most Soldiers such participation in CER, once eligible, attending TAP and completing a VA VR&E one-on-one counseling. Some activities are recommended for all Soldiers such as scheduling a visit to the area where you plan to live and considering transferring Post 9/11 GI Bill Benefits to dependents. Finally, some activities are required or recommended depending on a Soldier's selected career path.

